



Submetering Application/Worksheet

Hawaii Energy

Effective from January 2011 and subject to availability of funding lasts.
This Program is available for and funded by the Commercial and Industrial Electric Utility Customers of Hawaii, Lanai, Maui, Molokai and Oahu and is administered under the direction of the Hawaii Public Utilities Commission.

Account Name on Utility Statement _____ Account No _____

Project/Building Name _____

Installation Address _____ City _____ State _____ Zip _____

Mailing Address _____ City _____ State _____ Zip _____

No. of Employees at the Install address _____ Facility Size (approx Sq. Ft.) _____ Year Built _____

Contact Person (for questions on application) _____ Title _____

Mailing Address _____ City _____ State _____ Zip _____

Phone _____ Cell _____ Fax _____ Email _____

Incentive Check to be paid to this Payee (select one)

- Account Holder at Mailing Address
 Account Holder at Service Address
 Account Holder at Contact's Address
 Trade Ally
 Third Party* (complete information below)
 Government Special Handling (additional authorization form required)

*If Third Party Payee – Company Name _____

Third Party Contact Person _____ Title _____

Third Party Mailing Address _____ City _____ State _____ Zip _____

Third Party Phone _____ Fax _____ Email _____

Federal Tax ID of Payee (SSN/FEIN): _____ Tax Status: Government Non-profit Other

Anticipated Project Dates Start Date _____ Completion / Install Date _____

Estimated Rebate Amount (from the worksheet, subject to validation, qualification and verification) \$ _____

Authorization for Incentive Payment to Third Party

Please note that payment will be made to Contact at Company listed above unless Third Party payment is authorized.

If check is to be paid to a Third Party, please fill this Authorization box completely.

Payable To:		Representative Contact:	Tax Status: <input type="checkbox"/> Corporation <input type="checkbox"/> Non-Corporation <input type="checkbox"/> Government
Mailing Address:			
Phone:	Email Address:	Tax ID (SSN/FEIN):	

SIGNATURE

I have read, understood, and agree to the Terms and Conditions and the application procedure detailed on this application. I further understand that Hawaii Energy Program will report the incentive payment on IRS Form 1099 unless I have checked the corporation tax status above. I am advised to consult my tax advisor concerning the taxability of the incentive. Hawaii Energy Program is not responsible for any taxes that may be imposed on me or my business as a result of my receipt of this incentive.

SIGNATURE _____ DATE: _____

PRINT NAME: _____ TITLE: _____



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FOR PROGRAM USE ONLY

DATE RECEIVED: _____ INITIALS: _____ PRE-APPROVAL? YES NO

APPLICATION NUMBER: _____

Program Checklist	Complete or Pass	Comments																								
Physical verification review of meters serving the building. Review monthly billing history		Electric Meter # _____ Water Meter # _____																								
AOAO to provide two (2) months of individual data collection after meter installation when providing tenants with mock billing data prior to actual																										
Submetering system installation inspection review																										
Tenant participation in paper Energy Audit survey		% Participation: _____																								
Obtain 1 st month metering data																										
Identification of Top (T) and Bottom (B) 5 energy users. Hawaii Energy will perform on-site energy audits that may include metering of AC and Appliances.		<table border="1"> <thead> <tr> <th></th> <th>T1</th> <th>T2</th> <th>T3</th> <th>T4</th> <th>T5</th> </tr> </thead> <tbody> <tr> <td>KWH/MONTH</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td>B1</td> <td>B2</td> <td>B3</td> <td>B4</td> <td>B5</td> </tr> <tr> <td>KWH/MONTH</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>		T1	T2	T3	T4	T5	KWH/MONTH							B1	B2	B3	B4	B5	KWH/MONTH					
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KWH/MONTH																										
AOAO to host Tenant Energy Education meetings presented by Hawaii Energy (Second month of mock billing)		Date Conducted: _____																								
CFL Special Purchase program in second month of mock billings.																										
Akamai Power Strip Special Purchase program in second month of mock billings.																										
Energy Star Appliance Special Purchase program.																										
Building to perform with Hawaii Energy assistance:																										
1. Common area lighting audit/proposal																										
2. Building to perform Central Air Conditioning/Condenser water system audit/proposal																										
3. Building to perform Domestic Water Pumping review audit/proposal																										



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4. Building to perform Domestic Water Heating review audit/proposal		
Total # of Tenant Units x \$150 = Total Incentive		_____ x \$150 = \$_____

Sub-Metering Pilot Incentive

Program Description & Implementation

- This program is to assist master-metered condominiums and their Association of Apartment Owners (AOAO) efforts to reduce energy consumption and implement the current submetering proposal as one that will insure both equity and fairness in allocating energy costs as well as encouraging energy conservation through direct feedback of personal energy use to tenants.
- The combination of billing submeters, along with education, peer group comparisons and special equipment offerings, will assist the tenant achieve significant energy conservation and efficiency.
- \$150 per unit metered, payable to the AOAO for distribution to owners on a percentage of ownership basis to comply with condominium regulations.
- The payment of the incentive will be based on the AOAO securing the approval, installing and utilizing the submeters for billing purposes.
- It is expected there will be at least 10% reduction in energy usage, however, there is no minimum reduction in electrical use to be required by AOAO to retain the incentive.
- We do require that the system remain in place and billing to occur for a period of at least five (5) years or a pro-rated portion of the incentive will be recovered by Hawaii Energy. Provide Hawaii Energy with energy meter data for analysis purposes.
- A joint educational and monitoring program will be undertaken with AOAO to assist in the verification of savings and development of an ongoing energy incentive offering for other condominiums in Hawaii.
- Incentive payment will be made upon billing individual tenants.
- Incentive payment cannot exceed 50% of total project cost.